

SAFETY CHECKLIST – RELATIVE CAREGIVER LICENSING

Michigan Department of Human Services

Relative Caregiver Name		Relative Caregiver Date of Birth
Name of Child(ren) Placed in Relative Caregiver Home:		Case Number(s)
Worker Name	DHS County or Child Placing Agency	

☐ **Central Registry Check**

Date of Central Registry Check: _____

☐ No adult in the home is listed as a perpetrator on central registry.

☐ The following adult(s) in the home is listed as the perpetrator on central registry:

☐ An assessment of child safety was previously conducted regarding this listing on central registry and documentation is in the case record.

☐ No previous assessment of safety for this listing on central registry was documented. The CPS report has been reviewed, and the child's safety will be assessed during contact with the relative caregiver.

☐ **Multiple CPS Investigations**

Date of SWSS CPS Clearance: _____

☐ No adult in the home has multiple CPS investigations wherein he/she is indicated as an alleged perpetrator.

☐ The following adult(s) in the home has multiple CPS investigations and is indicated as the alleged perpetrator:

☐ The dates, allegations and dispositions for these multiple investigations are attached.

☐ Child's safety will be assessed during contact with the relative caretaker and in consideration of this CPS information.

☐ **Criminal History Check***

Date of LEIN: _____

☐ No adult in the home has a felony conviction for one of the following crimes:

1. Child abuse/neglect

2. Spousal abuse

3. Crime against children (including pornography).

4. A crime involving violence, including rape, sexual assault or homicide.

5. A physical assault or battery within the last five years.

6. A drug related offense within the last five years.

☐ The following adult(s) in the home has a felony conviction for one of the offenses listed above:

Name

Offense

Date of Conviction

☐ An assessment of child safety has been (or was previously) conducted and an exception request has been granted regarding this criminal conviction, and documentation is in the case record.

☐ No previous assessment of safety for this criminal conviction was documented. There are no exceptions for placement if there has been a conviction for crimes 1 through 4 and the **child must be moved**. For conviction of crimes 5 or 6, documented rationale and signed approval must be obtained immediately from a county director or district manager before allowing a child to be placed or to remain placed in the relative home.

*All other criminal activity must be assessed in the Relative Home Study to determine child safety as required in CFF 722-3.

Signature of Caseworker	Date	Signature of Supervisor	Date
Signature of DHS Purchase of Service Monitor (if applicable)			Date

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